## Voicemail in IPVS

189 Keira Tait Thu, Dec 14, 2017 IP Voice Services (IPVS) 1991

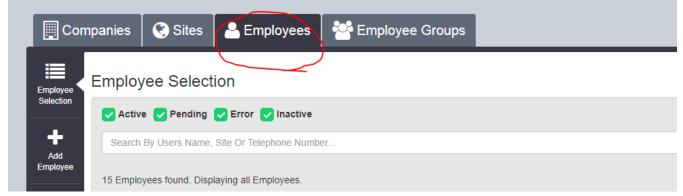
## How to disable/enable voicemail on IPVS

Log into the business portal at <a href="https://portal.yourservices.co.uk/businessportal">https://portal.yourservices.co.uk/businessportal</a> and sign in with your username/password.

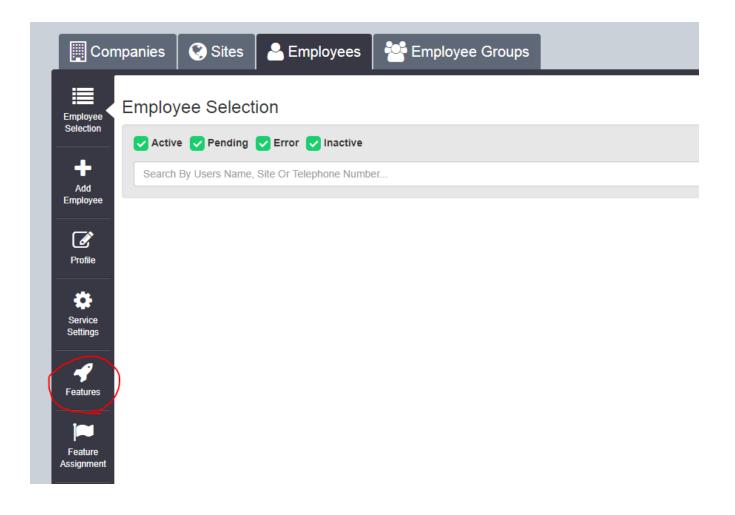
When you are logged in, search for the site in question to or just hit the search button, to show all sites in your company and select the appropriate one.

Con	npanies	🔇 Sites	🐣 Employees	Employee Groups	
Site Selection	Site Lis	st			Company: TheGroup
<b>4</b> Features		By Site Name	all Sites		٩
	Site Nat		ii olies.		
Feature Assignment	Goodwi	nPLC			♦ Select
ß	IC1				♦ Select

Once the site is selected, employees tab then select search to list all employees



Select the employee you wish to edit their voicemail settings, and press features.



Scroll down to the bottom and select voice messaging, then configure.

✓ Messaging	
Fax Messaging (off) Source user to receive a fac	✓ Configure
O Voice Messaging (Off)	✓ Configure
Voice Portal	✓ Configure
❶ Voice Portal Calling	On

Then within here you can specify what you want to do with the particular users voicemail.

## Features > Voice Messaging

Employee Features / Voice Messaging								
Voice Messaging								
✓ Turn On Voice Messaging								
When A Voice Message Arrives								
Send Email Notification To	Email Address							
Email A Copy Of The Voice Mes	sage To Email Address							
Transfer On '0' To This Phone N	Telephone Number							
* Unified Messaging								
Email New Messages To Em	ail Address							
Use Unified Messaging								
✓ Use Message Waiting Indicator								
Cancel	✓ Save							

Online URL: <u>https://kb2.ic.uk/article.php?id=189</u>